A regular meeting of the Board of Trustees was held on Monday, January 24, 2022 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach

Deputy Mayor Michael Hawxhurst

Trustee Ann Marie Reardon Trustee Robert Boccio Trustee Laura Ryder

Village Administrator John Giordano Village Attorney Thomas Atkinson

MINUTES - 12/20/21

RES.# <u>01-2022</u>

It was moved by Trustee Reardon, seconded by Trustee Ryder, to accept the Minutes of December 20, 2021 as submitted and place on file. Motion carried, all voting "Aye".

STATE OF THE VILLAGE

The Mayor and Board presented a synopsis of the State of the Village report.

PRESENTATION – CONFIDE COUSELING

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio to table to February 15, 2022 a presentation of CONFIDE Counseling.

CLAIM AGAINST THE VILLAGE – 99 FENIMORE ST.

RES.#<u>02-2022</u>

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve a minor claim of Kenneth Santiago, 99 Fenimore Street, for replacement of a portable basketball hoop inadvertently disposed of by the Village in lieu of a hoop scheduled to be disposed of at 98 Fenimore Street. Motion carried, all voting "Aye".

REQUEST – TEMPORARY SIGN – LYNBROOK/EAST ROCKAWAY SOCCER CLUB RES.#03-2022 It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve the request from Lynbrook/East Rockaway Soccer Club to install temporary banners at 3 locations in the Village, Greis Park at fence near hockey rink, Ocean Avenue soccer field, and on the southwest corner of Sunrise Highway and Horton Avenue. Motion carried, all voting "Aye".

REQUEST – TEMPORARY SIGNS – LITTLE LEAGUE RES.#04-2022 It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to waive the fee for Lynbrook Little League to install temporary signs advertising registration at the parking field entrance of Greis Park on Horton Ave and on Sunrise Highway at Ocean Avenue and Sunrise Highway at Horton Ave. until February 28, 2022 Motion carried, all voting "Aye".

M. DOTSON – POLICE COMMUNICATIONS OPERATOR RES.#05-2022 It was moved by Trustee Boccio, seconded by Trustee
Reardon, to approve the hiring of Mallori Dotson as a transfer from
the Old Brookville Police District as a Police Communications
Operator to fill a vacancy of retired Police Communications Operator

M. DOTSON – POLICE COMMUNICATIONS OPERATOR CONT'D

Rook subject to the approval of the Nassau County Civil Service Commission. Motion carried, all voting "Aye".

B. CARNEY – MOTOR
EQUIPMENT OPERATOR
RES.#06-2022

It was moved by Trustee Reardon, seconded by Deputy Mayor Hawxhurst, to approve the title change for Brain Carney from Maintainer to Motor Equipment Operator in the Department of Public Works at the same rate of pay. Motion carried, all voting "Aye".

L. DEKTOR – SCHOOL CROSSING GUARD RES.#07-2022 It was moved by Trustee Ryder, seconded by Trustee Boccio, to approve the hiring of Linda Dektor as a School Crossing Guard.

Motion carried, all voting "Aye".

FEMA WAGES – DPW –
TROPICAL STORM ISAIAS
RES.#08-2022

It was moved by Trustee Boccio, seconded by Trustee Reardon, to authorize the payout of Disaster wages partially reimbursed by FEMA pertaining to Tropical Storm Isaias in accordance with the terms of the new CSEA DPW agreement to certain Department of Public Works employees. Motion carried, all voting "Aye".

2022 LIFEGUARDS WAGES **RES.#**09-2022

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to authorize the wage increase for lifeguards for the 2022 season based on years of experience. Motion carried, all voting "Aye".

EMPLOYEE TITLE CHANGE

– PK ATTENDANT P/T TO
PK ATTENDANT F/T

RES.#10-2022

It was moved by Trustee Boccio, seconded by Trustee Reardon, to convert the following from Park Attendant Part Time to Park Attendant Full Time, with no change in salary:

Joseph Martin

Zachary Schroeder

Motion carried, all voting "Aye."

SET DATE – GREIVANCE DAY - 2-15-21 - 5 PM RES.#<u>11-2022</u> It was moved by Deputy Mayor Hawxhurst, seconded by
Trustee Reardon, to schedule the February Board Meetings for
Tuesday, February 15, 2022 at 5:00 P.M. at which time the Board of
Trustees as the Board of Assessment Review will meet for the purpose
of reviewing the Assessment Roll and hearing and determining
complaints in relation thereto. Motion carried, all voting "Aye."

SET DATE – PH – CDBG PROGRAM – MARCH 7, 2022 RES.#12-2022 It was moved by Trustee Reardon, seconded by Trustee Boccio, to set the date of March 7, 2021 at 7:00 P.M. for a Public Hearing to consider projects to be funded by the Nassau County Office of Housing and Intergovernmental Affairs Community Development Block Grant Program. Motion carried, all voting "Aye".

P.H.– CHAPTER 151-7 (C) – CONDUCT OF OPERATION LANDSCAPERS RES.#13-2022 Mayor Beach opened the Public Hearing at 7:33PM to consider the enactment of Local Law #1 of 2022, to amend Chapter 151 of the Code of the Village of Lynbrook entitled "Licensing of Gardeners and Landscapers", to consider amending subsection 7(C) of Chapter 151 to include prohibiting operation of any power equipment on public holidays. The Mayor read the proposed Local Law and asked for comments, after no further comments, it was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to close the Hearing at 7:39PM. It was moved by Trustee Reardon, seconded by Trustee Boccio, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting "Aye".

SET DATE – P.H. – 2/15/22 – CHAPTER 252 –

RES. #<u>14-2022</u>

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to set the date of February 15, 2022 at 7:00 PM for a Public Hearing to consider the adoption of proposed Local Law #2 of 2022, to amend Chapter 252 of the Code of the Village of Lynbrook entitled "Zoning", to consider the adoption of Village Code Chapter 252-30(A)(33) which would prohibit any business in a Commercial District from using in excess of five(5) feet for the sale of tobacco and other related products; and for the adoption of Village Code Chapter 252-37(13) which would allow any business in a Light Manufacturing District sell tobacco and other related products. Motion carried, all voting "Aye". It was moved by Trustee Boccio, seconded by Trustee Ryder, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting "Aye".

AMEND LANDSCAPER FEES **RES.#15-2022** 

It was moved by Trustee Reardon, seconded by Trustee Ryder to amend the annual license fees for Landscapers beginning March 1, 2022 as follows:

<u>1st Truck</u> <u>Each Add '1 Trailer</u> 125.00 50.00 included

Motion carried, all voting "Aye".

SEVERANCE PAYOUT – MARYANNE DRISCOLL RES.#16-2022 It was moved by Trustee Reardon, seconded by Trustee Ryder, to approve a severance payout for Maryanne Driscoll, Typist Clerk due to her retirement effective January 15, 2022 in accordance with the terms of the UPSEU agreement. Motion carried, all voting "Aye".

INTER-MUNICIPAL
AGREEMENT - EAST
ROCKAWAY SCHOOL
DISTRICT - FUEL SHARING
RES.#17-2022

It was moved by Trustee Boccio, seconded by Trustee Reardon, to review the Inter-Municipal Agreement between the Village of Lynbrook and East Rockaway Union Free School District for Fuel Dispensing. Motion carried, all voting "Aye".

INTER-MUNICIPAL AGREEMENT - LYNBROOK SCHOOL DISTRICT – FUEL SHARING

RES.#18-2022

It was moved by Trustee Boccio, seconded by Trustee Reardon, to review the Inter-Municipal Agreement between the Village of Lynbrook and Lynbrook Union Free School District for Fuel Dispensing. Motion carried, all voting "Aye".

INTER-MUNICIPAL

AGREEMENT - INC

VILLAGE OF HEWLETT

HARBOR – FUEL SHARING

RES.#19-2022

It was moved by Trustee Boccio, seconded by Trustee Reardon, to review the Inter-Municipal Agreement between the Village of Lynbrook and the Incorporated Village of Hewlett Harbor for Fuel Dispensing. Motion carried, all voting "Aye".

F.D. OSHA FITNESS – SPORTIME RES.#20-2022 It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to renew the F.D. Physical Fitness Monthly Contract with Sportime of Lynbrook. Motion carried, all voting "Aye".

TELEPHONE BILL AUDIT
RES.#21-2022

It was moved by Trustee Boccio, seconded by Trustee Ryder, to authorize the Mayor to sign an Agreement with Spyglass for a Telephone Bill Audit. Motion carried, all voting "Aye".

RECREATION – SPRING SPORTS PROGRAMS RES.#22-2022 It was moved by Trustee Ryder, seconded by Trustee Reardon, to authorize the extension of the agreement with Pioneer Sports to provide various sports programs for the Recreation Department at Greis Park for Spring 2022. Motion carried, all voting "Aye".

CONTRACT RENEWAL – CONCESSIONAIRE - GREIS PARK

RES.#23-2022

It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to authorize the Mayor to sign the renewal contract with the Village's Pool 2022 Concessionaire, Broadway & 74<sup>th</sup> Street Corp. Motion carried, all voting "Aye".

AUTHORIZATION – BOND COUNSEL – 2022 BOND RES.#24-2022 It was moved by Trustee Boccio, seconded by Trustee Reardon, to adopt Bond Resolutions (see exhibit "A") on the following items:

4 Sanitation Trucks @\$200,000	800,000
Asphalt Paver	175,000
Fire Department Ladder Truck 428	1,650,000
Fire Department Utility Truck 428-8	750,000
Street Light Improvements	250,000
Walkthrough	1,075,000

AUTHORIZATION – BOND COUNSEL – 2022 BOND CONT'D And issue a Declaration of Intent to expend funds to acquire said items prior to the receipt of said Bond funds. It was moved by Trustee Reardon, seconded by Trustee Ryder, that the Board of Trustees declare itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting "Aye".

CERTIFICATION OF UNPAID 2021/2022 TAXES RES.#25-2022

The Board reviewed the Tax Roll and Warrant against the account of unpaid 2021/2022 taxes pursuant to Real Property Tax Law Section 1426(2). It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to certify the account of unpaid real estate taxes for 2021/2022 pursuant to Section 1436(3) of the Real Property Law totaling \$1,084,271.74 as of January 21, 2022. Motion carried, all voting "Aye".

SET DATE – 3/10/2022 TAX LIEN SALE RES.#26-2022

It was moved by Trustee Reardon, seconded by Trustee Ryder, to set the date of March 10, 2022 for a Tax Lien Sale and to purchase said Liens, pursuant to Section 1436(4b) of the Real Property Tax Law and Article VI of the Village Code. Motion carried, all voting "Aye".

FORECLOSURE PROCEEDINGS RES.#27-2022 It was moved by Trustee Boccio, seconded by Trustee Reardon, to direct the Village Attorney issue a Notice to Redeem and start foreclosure proceedings pursuant to the Real Property Tax Law for the following properties:

80 Evergreen Ave	30-3-10
48 Allen St	6-3-11
48 Allen St (rear Buckingham Pl)	6-3-120
343 Peninsula Blvd	33-1-65
1 Olive Pl	30-1-6
363 Peninsula Blvd	33-1-70

Motion carried, all voting "Aye".

BID AWARD – SCOREBOARD INSTALLATION – TURF FIELD The Village Administrator advised that bids were received on December 2, 2021 for the Installation of the Turf Field Scoreboard as follows:

RES.#28-2022

KJB Industries Inc \$60,606

Intricate Tech Solutions, Ltd \$238,000

It was moved by Trustee Boccio, seconded by Trustee Reardon, to reject all bids, and engage Forest Iron Works in the amount of \$28,380 to undertake said work. Motion carried, all voting "Aye".

BILLS

It was moved by Trustee Ryder, seconded by Trustee Reardon, that the bills listed on the Abstract of Audit #11, General Fund - \$961,910.86, Capital Fund - \$37,500.00, Trust & Agency - \$2,840.00, Comm. Dev. - \$1,225.09, Electronic Transfer - \$125,645.61 all be paid as soon as same have been duly audited by the majority. Motion carried, all voting "Aye".

GOOD & WELFARE

It was moved by Trustee Reardon, seconded by Trustee Ryder, to adjourn to work session at 8:26 PM. Motion carried, all voting "Aye".

SEASONAL WAGE POLICY **RES.#29-2022** 

It was moved by Trustee Boccio, seconded by Trustee Reardon, to amend the Seasonal Employment Wage Policy (see Exhibit B). Motion carried, all voting "Aye".

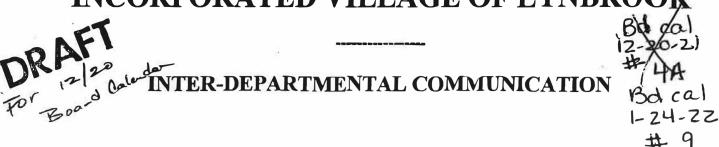
SEASONAL HIRES – REC.
ATTENDANTS/LIFEGUARDS
RES.#30-2022

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to hire the Summer 2022 Seasonal Recreation Attendants and Lifeguards (see Exhibit "C"). Motion carried, Trustee Reardon abstaining, all others voting "Aye".

ADJOURNMENT

It was moved by Trustee Reardon, seconded by Trustee Ryder, to adjourn the meeting at 10:17 PM. Motion carried, all voting "Aye".

# INCORPORATED VILLAGE OF LYNBROOK



DATE:

November 18, 2021

TO:

Mayor and Board of Trustees

FROM:

John Giordano, Village Administrator

SUBJECT: 2022 Bond

The Board is requested to authorize Bond Counsel to prepare resolutions for the following capital items to be formally adopted at the January 24, 2022 Board Meeting:

Item 4 Sanitation Trucks @ \$200,000 each	Estimated Cost \$800,000
Asphalt Paver	\$175,000
Fire Department Ladder Truck 428	\$1,650,000
Fire Department Utility Truck 428-8	\$750,000
Street Light Improvements*	\$250,000
Walkthrough	\$400,000 1,075,000 **
Total Estimate	<del>\$4;025;00</del> 0
4	4,700,000,

\*LED conversion of Sunrise Highway, Peninsula Blvd. (Lynbrook Ave to Ocean Ave. and Sunrise Hwy. to Hempstead Ave.); remote dimming

APPROVED BY RESOLUTION OF BOARD OF TRUSTEES:

\* 550,000 grant to reinhouse

1 24 22

# John Giordano

From:

Robert Smith < RSmith@Hawkins.com>

Sent:

Tuesday, January 18, 2022 4:13 PM

To:

John Giordano

Cc:

Marie Liotta

Subject:

RE: 2022 Bond Resolutions [IWOV-EAST1.FID829512]

Thanks, John. The bond resolution will state that a maximum amount of \$1,075,000 in bonds is authorized to be issued, but any grant funds received are authorized to be used to pay a part of the project cost (or to pay down principal on any BANs issued).

-----Original Message-----

From: John Giordano < JGiordano@lynbrookvillage.com >

Sent: Tuesday, January 18, 2022 4:08 PM To: Robert Smith <RSmith@Hawkins.com> Cc: Marie Liotta <MLiotta@hawkins.com>

Subject: RE: 2022 Bond Resolutions [IWOV-EAST1.FID829512]

Bob-

The SEQRA determination was made.

The Grant funds have not been received- they are issued as a reimbursement once we incur expenses.

John Giordano Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148

----Original Message----

From: Robert Smith <RSmith@Hawkins.com> Sent: Tuesday, January 18, 2022 3:45 PM

To: John Giordano < JGiordano@lynbrookvillage.com>

Cc: Marie Liotta < MLiotta@hawkins.com >

Subject: RE: 2022 Bond Resolutions [IWOV-EAST1.FID829512]

John - Has the grant been received? If not, we can authorize the issuance of bonds in the full amount of the cost of the project and state in the resolution that any grant funds received are authorized to be used to pay a part of the project cost. Based on the figures below, it seems that the estimated maximum cost is \$1,075,000. If the grant has been received, the law requires that we still state the estimated maximum cost of \$1,075,000, but we can state that the grant funds will pay \$550,000 of the cost and the amount of bonds authorized is \$525,000. If any of the costs come in lower than expected (especially the cost of acquiring the land, which seems to be undetermined as of now), the Village can determine to issue a lower amount of bonds.



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

(212) 820-9662

Village of Lynbrook, New York \$1,075,000 Bonds for Pedestrian Walkthrough (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

January 18, 2022

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

Also attached is the Affidavit of Posting to be executed by you, as the Village Clerk. A copy of the notice, as posted, should be attached to this Affidavit.

Please obtain and forward to me a certified copy of the Extract of Minutes, an executed Affidavit of Posting, and an original Affidavit of Publication from the newspaper. Upon receipt of such items, I will forward to the Village the additional documents required with respect to the estoppel publication.

With best regards, I am

Very truly yours,

Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

January 18, 2022

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

(212) 820-9662

Village of Lynbrook, New York \$1,650,000 Bonds for Fire Department Ladder Truck (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

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Very truly yours,

Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM NEW YORK WASHINGTON NEWARK HARTFORD

(212) 820-9662

January 18, 2022

Village of Lynbrook, New York \$250,000 Bonds for Street Lighting Improvements (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

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Very truly yours,

Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

January 18, 2022

NEW YORK WASHINGTON NEWARK HARTFORD LOS ANGELES RALEIGH SACRAMENTO SAN FRANCISCO PORTLAND ANN ARBOR

(212) 820-9662

Village of Lynbrook, New York \$750,000 Bonds for Fire Department Utility Truck (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

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With best regards, I am

Very truly yours,

Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

(212) 820-9662

January 18, 2022

NEW YORK
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NEWARK
HARTFORD
LOS ANGELES
RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

Village of Lynbrook, New York \$800,000 Bonds for Acquisition of Sanitation Trucks (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

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With best regards, I am

Very truly yours,

Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

(212) 820-9662

Village of Lynbrook, New York \$175,000 Bonds for Acquisition of Asphalt Paver (Our File Designation: 5446/45628)

John Giordano Village Clerk/Treasurer Village of Lynbrook 1 Columbus Drive Lynbrook, New York 11563

Dear John:

HAWKINS COM

January 18, 2022

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

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With best regards, I am

Very truly yours,

Robert P. Smith

# **John Giordano**

From:

Chief Donald <chiefdonald@lynbrookfd.org>

Sent:

Thursday, November 11, 2021 9:48 PM John Giordano; chiefkelly@lynbrookfd.org

To: Subject:

Re: 428 & 428-8 Truck Replacement

John,

An estimated replacement cost for ladder 428 is 1.4 - 1.6 million and for utility truck 428-8 is 400 -700 thousand and it's function is and will be mobile air recovery and vehicle extrication unit. These numbers are a rough estimate as specs have not been drawn up for these vehicles but that is the going rate for similar vehicles being replaced in our area. The committee's intent is to present both vehicles at the same time for replacement and have them spec'd together from the same manufacturer to get a more significant cost savings.

On the point of applying for grant money for replacement. I don't think that grant money is practical means to fund replacement vehicles as we saw with the Chief's vehicle. The funds to replace these vehicles should be approved in their entirety and then if grant money is awarded it should be used to pay the bond of that is possible. The recent practice of depending on grant money to fund regularly scheduled equipment replacement is a bad practice and will cause a greater financial burden to the village in the future. It is my opinion that grant money only be used for equipment that doesn't have a planned/ regulated timeline for replacement (Not SCBA, Bunker Gear, radios or Apparatus). It should be used for items that wouldn't normally be affordable but would add to the effectiveness of the mission of the fire department such as a rehab unit, bus or Hazmat unit for example. I hope this helps. Thank you.

John W. Donald Chief of Department Lynbrook Fire Department

Office: 516-599-1547 Cell: 516-690-0650

From: John Giordano < JGiordano@lynbrookvillage.com >

Sent: Wednesday, November 10, 2021 4:05 PM

To: Chief Donald

Subject: RE: 428 & 428-8 Truck Replacement

Chief- Thanks. I will be looking for a grant for 428-8 which is dependent of its new use- what would be its intended function?

#### John Giordano

Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148



From: Chief Donald <chiefdonald@lynbrookfd.org> Sent: Wednesday, November 10, 2021 3:50 PM

To: John Giordano < JGiordano@lynbrookvillage.com>

Cc: chiefkelly@lynbrookfd.org

Subject: Re: 428 & 428-8 Truck Replacement

I have reached out to the committee to get the proper and correct replacement cost of these vehicles and will get back to you ASAP.

John W. Donald Chief of Department Lynbrook Fire Department Office: 516-599-1547

Cell: 516-690-0650

From: John Giordano < JGiordano@lynbrookvillage.com > Sent: Wednesday, November 10, 2021 11:52:24 AM To: Chief Donald <chiefdonald@lynbrookfd.org>

Cc: chiefkelly@lynbrookfd.org <chiefkelly@lynbrookfd.org>

Subject: RE: 428 & 428-8 Truck Replacement

Chief- The Board will be reviewing its Capital Plan and will need updated estimated costs for these replacement vehicles for Monday. Thanks.

#### John Giordano

Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148



From: John Giordano

Sent: Thursday, November 4, 2021 11:57 AM To: Chief Donald <chiefdonald@lynbrookfd.org>

Subject: 428 & 428-8 Truck Replacement

Chief-

Please provide a approximate cost to replace Ladder Truck 428, and Utility Truck 428-8.

#### John Giordano

Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148

# Village of Lynbrook Seasonal Employment Wage Policy



# (For Internal Use Only)

The purpose of this Policy is to enable Department Heads and Payroll Administrative Personnel to establish hourly wages for new and returning Seasonal workers, in a consistent, equitable manner. Nominations for Seasonal employment (except Lifeguards) must first be brought to the attention of the Mayor for approval prior to seeking Board meeting approval.

Seasonal employment is effective between May 1 to September 30 only.

# Workday

Days and work hours are determined by the Department Head based on the needs of the Village

## **Overtime**

• Seasonal workers shall not exceed 40 hours a week

#### Base Pay

Effective for 2021, the base pay starting salaries are as follows:

Recreation Attendant 12.00/hour Park Attendants 12.00/hour Cleaners 12.00/hour

Lifeguards(effective 2022) 15.50/hour 1<sup>st</sup> & 2<sup>nd</sup> yr, 16.00/hour 3<sup>rd</sup> & 4<sup>th</sup> yr, 16.50/hour 5<sup>th</sup> yr

Clerk Typists 12.00/hour Laborers 12.00/hour

### Longevity

 In addition to hourly base pay, Seasonal workers, except Lifeguards, shall receive .25 per hour for each year of service

#### **Supervisors**

• There shall be a maximum of 3 Seasonals serving as "captains" in each category at the Pool and Park. Those serving in this capacity are to receive a .75 per hour increment

# **Lifeguards**

• Lifeguards that receive their Water Safety Instructor (WSI) certification are to receive a 1.00 per hour increase effective upon submitting their WSI; Swim Coach TBD by the Village Board of Trustees

#### Minimum Wage

• Lynbrook has not opted to follow State minimum wage guidelines for Seasonal workers

Any amendment to this Policy is under authority of the Mayor and Board of Trustees

APPROVED BY RESOLUTION OF BOARD OF TRUSTEES:

1 24 22

Adopted: May 17, 2021

Amended: January 24, 2022

Bd (a) 1/24/22 5E

f . Jloyee Name	Job Title	Hourly Rate	
Anderson , Kate	Lifeguard Gr.1 Seas	16.2500	WLH
Atkinson III, Thomas D.	Lifeguard Gr. 1 Seas	15.5000	WLH
Barrett, Sean E.	Lifeguard Gr1. Seas.	16.5000	WLH
Benvenuto, Mason E	Lifeguard Gr. 1 Seas	15.5000	WLH
Berghorn, Carolyn T	Lifeguard Seasonal	19.7500	WLH
Bertolini, John W.	Lifeguard Gr. 1 Seas	16.0000	WLH
Callahan, Jeremy F.	Lifeguard Gd 1 Seas	16.0000	WLH
Callahan, Jo <b>se</b> ph X.	Lifeguard Gr. 1 Seas	18.2500	WLH
Connolly, Connor P	Lifeguard Gr.1 Seas	15.5000	WLH
Deegan, Terrance	Lifeguard 1 Seasonal	15.5000	WLH
DeStefano, Matthew J.	Lifeguard Gr. 1 Seas	16.2500	WLH
DiBenedetto, Jacob B.	Lifeguard Gr.1 Seas	16.5000	WLH
Dorney, Jack M.	Lifeguard Gr.1 Seas	16.5000	WLH
Doyle, Madeline R.	Lifeguard Gr. 1 Seas	17.2500	WLH
Forster, Sarah D.	Lifeguard Gr. 1 Seas	17.5000	WLH
Gaspard, Chad A.	Lifeguard Gr. 1 Seas	16.2500	WLH
Gaspard, Summer P.	Lifeguard Gr. 1 Seas	16.2500	WLH
Hannan, Amelia	Lifeguard Gr.1 Seas	15.5000	WLH
Hannan, Margaret G	Lifeguard Gr. 1 Seas	16.7500	WLH
Hansen, Katherine M	Lifeguard Gr.1 Seas	15.5000	WLH
Healy, Kathleen M.	Lifeguard Gr. 1 Seas	15.5000	WLH
abarbera , Allison J.	Lifeguard Gr. 1 Seas	16.5000	WLH
_aBarbera, Casey A.	Lifeguard Gr.1 Seas	17.2500	WLH
abarbera, Matthew T	Lifeguard Seasonal	17.7500	WLH
amoreaux, Emily C.	Lifeguard Gr.1 Seas	18.0000	WLH
McGuire, Helen R.	Lifeguard Gr. 1 Seas	17.5000	WLH
McGuire, Mary C.	Lifeguard Gd 1 Seas	17.0000	WLH
McNelis, Brett W.	Lifeguard Gd 1 Seas	16.0000	WLH
Moore, Carolyn L.	Lifeguard Gr. 1 Seas	17.5000	WLH
Moore, Thomas V	Lifeguard Gr. 1 Seas	16.7500	WLH
lurray, James F.	Lifeguard Gr. 1 Seas	16.5000	WLH
leckles, Timothy J.	Lifeguard Gr. 1 Seas	16.2500	WLH
Paladino, Emily G	Lifeguard Gr. 1 Seas	16.7500	WLH
Pompy, Madison D.	Lifeguard Gr.1 Seas	17.0000	WLH
Ridings, Caroline M.	Lifeguard Gd 1 Seas	16.0000	WLH
Soffey, Shannon R.	Lifeguard Gr. 1 Seas	16.5000	WLH
ortorella, Sean D. APPROVED BY RESC	Lifeguard Gr. 1 Seas	16.2500	WLH

**BOARD OF TRUSTEES:** 

1/24/22

-2021 Rate + 2.50 hr

-2022 Start 15,50 hr

1/24/22 5E

	T	July value Baka	
	Employee Name	Hourly R	
OKE - RECREATION ATTENDANT SEASONAL	Rochford, Thomas	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Blen, Jennifer	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Campo, Patricia	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Rinaldi , Luke	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Seplenze, Marie Pis	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Rudolph, Kieran	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Donovan, William	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Bratichak, Caroline	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Rohr, Maria	\$	12.25
OKE - RECREATION ATTENDANT SEASONAL	Curren, Jake	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Bermiss, Connor	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Mihalich, Joseph	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Reardon, Matthew	\$	12.00
OKE- RECREATION ATTENDANT SEASONAL	Reardon, Keith	\$	12.25
OKE - RECREATION ATTENDANT SEASONAL	McHale, Sean	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Lewis, Connor	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Bretichak, Emma	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Cavalli, Francis	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Sullivan, Kelly	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Sapienza, Michael	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Fesh, Caitlin	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Carreno, Daniel	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Ciampi, Michael	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Damey, Conor	\$	15.75
OKE - RECREATION ATTENDANT SEASONAL	Callahan, Isalah	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Negron, Chrissy	Š	17.25
OKE - RECREATION ATTENDANT SEASONAL	Keane, Natalle	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Reid, Gavin	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Curran, Kacie	S	13.00
OKE - RECREATION ATTENDANT SEASONAL E	mployee Head Count: 33		30.00
	- War		

- add .25 per hour 2022 - Base 2022 = 12 hr.

exhibit "A"

# INCORPORATED VILLAGE OF LYNBROOK

DR 12 20 Cale INTER-DEPARTMENTAL COMMUNICATION 12 1-

2-20-2) H/4A Bd cal 1-24-22

DATE:

November 18, 2021

TO:

Mayor and Board of Trustees

FROM:

John Giordano, Village Administrator

SUBJECT: 2022 Bond

The Board is requested to authorize Bond Counsel to prepare resolutions for the following capital items to be formally adopted at the January 24, 2022 Board Meeting:

Item 4 Sanitation Trucks @ \$200,000 each	Estimated Cost \$800,000
Asphalt Paver	\$175,000
Fire Department Ladder Truck 428	\$1,650,000
Fire Department Utility Truck 428-8	\$750,000
Street Light Improvements*	\$250,000
Walkthrough	\$400,000 1,075,000 **
Total Estimate	\$ <del>4,025,00</del> 0
	\$ 4,700,000,

\*LED conversion of Sunrise Highway, Peninsula Blvd. (Lynbrook Ave to Ocean Ave. and Sunrise Hwy. to Hempstead Ave.); remote dimming

APPROVED BY RESOLUTION OF BOARD OF TRUSTEES:

\*\* \$550,000 grant to reinhouse.

1/24/22

# John Giordano

From:

Robert Smith < RSmith@Hawkins.com>

Sent:

Tuesday, January 18, 2022 4:13 PM

To:

John Giordano Marie Liotta

Cc: Subject:

RE: 2022 Bond Resolutions [IWOV-EAST1.FID829512]

Thanks, John. The bond resolution will state that a maximum amount of \$1,075,000 in bonds is authorized to be issued, but any grant funds received are authorized to be used to pay a part of the project cost (or to pay down principal on any BANs issued).

----Original Message----

From: John Giordano < JGiordano@lynbrookvillage.com>

Sent: Tuesday, January 18, 2022 4:08 PM To: Robert Smith <RSmith@Hawkins.com> Cc: Marie Liotta <MLiotta@hawkins.com>

Subject: RE: 2022 Bond Resolutions [IWOV-EAST1.FID829512]

Bob-

The SEQRA determination was made.

The Grant funds have not been received-they are issued as a reimbursement once we incur expenses.

John Giordano Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148

----Original Message----

From: Robert Smith <RSmith@Hawkins.com> Sent: Tuesday, January 18, 2022 3:45 PM

To: John Giordano < JGiordano@lynbrookvillage.com>

Cc: Marie Liotta < MLiotta@hawkins.com>

Subject: RE: 2022 Bond Resolutions [IWOV-EAST1.FID829512]

John - Has the grant been received? If not, we can authorize the issuance of bonds in the full amount of the cost of the project and state in the resolution that any grant funds received are authorized to be used to pay a part of the project cost. Based on the figures below, it seems that the estimated maximum cost is \$1,075,000. If the grant has been received, the law requires that we still state the estimated maximum cost of \$1,075,000, but we can state that the grant funds will pay \$550,000 of the cost and the amount of bonds authorized is \$525,000. If any of the costs come in lower than expected (especially the cost of acquiring the land, which seems to be undetermined as of now), the Village can determine to issue a lower amount of bonds.



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

(212) 820-9662

Village of Lynbrook, New York \$1,075,000 Bonds for Pedestrian Walkthrough (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

YORK, NY 10007 HAWKINS.COM

January 18, 2022

RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND

NEW YORK

WASHINGTON

ANN ARBOR

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

Also attached is the Affidavit of Posting to be executed by you, as the Village Clerk. A copy of the notice, as posted, should be attached to this Affidavit.

Please obtain and forward to me a certified copy of the Extract of Minutes, an executed Affidavit of Posting, and an original Affidavit of Publication from the newspaper. Upon receipt of such items, I will forward to the Village the additional documents required with respect to the estoppel publication.

With best regards, I am

Very truly yours,

Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

January 18, 2022

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

(212) 820-9662

Village of Lynbrook, New York \$1,650,000 Bonds for Fire Department Ladder Truck (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

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Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM NEW YORK WASHINGTON NEWARK HARTFORD

(212) 820-9662

January 18, 2022

Village of Lynbrook, New York \$250,000 Bonds for Street Lighting Improvements (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

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Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

January 18, 2022

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

(212) 820-9662

Village of Lynbrook, New York \$750,000 Bonds for Fire Department Utility Truck (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

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Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

(212) 820-9662

January 18, 2022

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
RALEIGH
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

Village of Lynbrook, New York \$800,000 Bonds for Acquisition of Sanitation Trucks (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

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With best regards, I am

Very truly yours,

Robert P. Smith



7 WORLD TRADE CENTER 250 GREENWICH STREET NEW YORK, NY 10007 WWW.HAWKINS.COM

(212) 820-9662

Village of Lynbrook, New York \$175,000 Bonds for Acquisition of Asphalt Paver (Our File Designation: 5446/45628)

John Giordano
Village Clerk/Treasurer
Village of Lynbrook
1 Columbus Drive
Lynbrook, New York 11563

Dear John:

YORK, NY 10007 NHAWKINS.COM

January 18, 2022

NEW YORK WASHINGTON NEWARK HARTFORD LOS ANGELES RALEIGH SACRAMENTO SAN FRANCISCO PORTLAND ANN ARBOR

Pursuant to your request, I have prepared the attached draft Extract of Minutes of the Board of Trustees meeting to be held on January 24, 2022, showing adoption of the above bond resolution. Section 7 of the bond resolution contains the form of notice to be published in the official Village newspaper and posted in six (6) locations throughout the Village, and in each Village polling place, within ten (10) days after adoption of the bond resolution. Please note that adoption of the bond resolution requires at least a two-thirds vote of the entire membership of the Board of Trustees, without taking into account any temporary absences or vacancies. Therefore, four affirmative votes are required for adoption.

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With best regards, I am

Very truly yours,

Robert P. Smith

# John Giordano

From:

Chief Donald <chiefdonald@lynbrookfd.org> Thursday, November 11, 2021 9:48 PM

Sent: To:

John Giordano; chiefkelly@lynbrookfd.org

Subject:

Re: 428 & 428-8 Truck Replacement

John,

An estimated replacement cost for ladder 428 is 1.4 - 1.6 million and for utility truck 428-8 is 400 -700 thousand and it's function is and will be mobile air recovery and vehicle extrication unit. These numbers are a rough estimate as specs have not been drawn up for these vehicles but that is the going rate for similar vehicles being replaced in our area. The committee's intent is to present both vehicles at the same time for replacement and have them spec'd together from the same manufacturer to get a more significant cost savings.

On the point of applying for grant money for replacement. I don't think that grant money is practical means to fund replacement vehicles as we saw with the Chief's vehicle. The funds to replace these vehicles should be approved in their entirety and then if grant money is awarded it should be used to pay the bond of that is possible. The recent practice of depending on grant money to fund regularly scheduled equipment replacement is a bad practice and will cause a greater financial burden to the village in the future. It is my opinion that grant money only be used for equipment that doesn't have a planned/ regulated timeline for replacement (Not SCBA, Bunker Gear, radios or Apparatus). It should be used for items that wouldn't normally be affordable but would add to the effectiveness of the mission of the fire department such as a rehab unit, bus or Hazmat unit for example. I hope this helps. Thank you.

John W. Donald Chief of Department Lynbrook Fire Department Office: 516-599-1547

Cell: 516-690-0650

From: John Giordano < JGiordano@lynbrookvillage.com >

Sent: Wednesday, November 10, 2021 4:05 PM

To: Chief Donald

Subject: RE: 428 & 428-8 Truck Replacement

Chief- Thanks. I will be looking for a grant for 428-8 which is dependent of its new use- what would be its intended function?

#### John Giordano

Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148



From: Chief Donald <chiefdonald@lynbrookfd.org> Sent: Wednesday, November 10, 2021 3:50 PM To: John Giordano < JGiordano@lynbrookvillage.com>

Cc: chiefkelly@lynbrookfd.org

Subject: Re: 428 & 428-8 Truck Replacement

I have reached out to the committee to get the proper and correct replacement cost of these vehicles and will get back to you ASAP.

John W. Donald Chief of Department Lynbrook Fire Department Office: 516-599-1547 Cell: 516-690-0650

From: John Giordano < JGiordano@lynbrookvillage.com > Sent: Wednesday, November 10, 2021 11:52:24 AM To: Chief Donald <chiefdonald@lynbrookfd.org>

Cc: chiefkelly@lynbrookfd.org <chiefkelly@lynbrookfd.org>

Subject: RE: 428 & 428-8 Truck Replacement

Chief- The Board will be reviewing its Capital Plan and will need updated estimated costs for these replacement vehicles for Monday. Thanks.

#### John Giordano

Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148



From: John Giordano

Sent: Thursday, November 4, 2021 11:57 AM To: Chief Donald <chiefdonald@lynbrookfd.org>

Subject: 428 & 428-8 Truck Replacement

Chief-

Please provide a approximate cost to replace Ladder Truck 428, and Utility Truck 428-8.

#### John Giordano

Village Administrator Inc. Village of Lynbrook 1 Columbus Drive Lynbrook, N.Y. 11563 (516)599-8300 FAX (516)887-8148

Exhibit B

# Village of Lynbrook Seasonal Employment Wage Policy



# (For Internal Use Only)

The purpose of this Policy is to enable Department Heads and Payroll Administrative Personnel to establish hourly wages for new and returning Seasonal workers, in a consistent, equitable manner. Nominations for Seasonal employment (except Lifeguards) must first be brought to the attention of the Mayor for approval prior to seeking Board meeting approval.

Seasonal employment is effective between May 1 to September 30 only.

# Workday

Days and work hours are determined by the Department Head based on the needs of the Village

# **Overtime**

Seasonal workers shall not exceed 40 hours a week

#### **Base Pay**

• Effective for 2021, the base pay starting salaries are as follows:

Recreation Attendant

12.00/hour

Park Attendants

12.00/hour

Cleaners

12.00/hour

Lifeguards(effective 2022) 15.50/hour 1st & 2nd yr, 16.00/hour 3rd & 4th yr, 16.50/hour 5th yr

Clerk Typists

12.00/hour

Laborers

12.00/hour

## Longevity

• In addition to hourly base pay, Seasonal workers, except Lifeguards, shall receive .25 per hour for each year of service

#### Supervisors

• There shall be a maximum of 3 Seasonals serving as "captains" in each category at the Pool and Park. Those serving in this capacity are to receive a .75 per hour increment

# **Lifeguards**

 Lifeguards that receive their Water Safety Instructor (WSI) certification are to receive a 1.00 per hour increase effective upon submitting their WSI; Swim Coach TBD by the Village Board of Trustees

# **Minimum Wage**

• Lynbrook has not opted to follow State minimum wage guidelines for Seasonal workers

Any amendment to this Policy is under authority of the Mayor and Board of Trustees

APPROVED BY RESOLUTION OF BOARD OF TRUSTEES:

1 24 22

Adopted: May 17, 2021

Amended: January 24, 2022

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Recreation Attendants	12.00/hour
Park Attendants	12.00/hour
Cleaners	12.00/hour
Lifeguards	13.00/hour 15.50
Clerk Typists	12.00/hour
Laborers	12.00/hour

#### Longevity

• In addition to hourly base pay, Seasonal workers shall receive .25 per hour for each year of service Supervisors

 There shall be a maximum of 3 Seasonals serving as "captains" in each category at the Pool and Park. Those serving in this capacity are to receive a .75 per hour increment

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 Lifeguards that receive their Water Safety Instructor (WSI) certification are to receive a 1.00 per hour increase effective upon obtaining their WSI; Swim Coach TBD by the Village Board of Trustees

### **Minimum Wage**

Lynbrook has not opted to follow Federal and State minimum wage guidelines for Seasonal workers

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Adopted: May 17, 2021 Amended Jan 24, 2022

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	1/24/22
₹"	

Eployee Name	Job Title	Hourly Rate	
Anderson , Kate	Lifeguard Gr.1 Seas	16.2500	WLH
Atkinson III, Thomas D.	Lifeguard Gr. 1 Seas	15.5000	WLH
Barrett, Sean E.	Lifeguard Gr1. Seas.	16,5000	WLH
Benyenuto, Mason E	Lifeguard Gr. 1 Seas	15.5000	WLH
Berghorn, Carolyn T	Lifeguard Seasonal	19.7500	WLH
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Callahan, Jeremy F.	Lifeguard Gd 1 Seas	16,0000	WLH
Callahan, Joseph X.	Lifeguard Gr. 1 Seas	18,2500	WLH
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DeStefano, Matthew J.	Lifeguard Gr. 1 Seas	16.2500	WLH
DiBenedetto, Jacob B.	Lifeguard Gr.1 Seas	16.5000	WLH
Dorney, Jack M.	Lifeguard Gr.1 Seas	16.5000	WLH
Doyle, Madeline R.	Lifeguard Gr. 1 Seas	17.2500	WLH
Forster, Sarah D.	Lifeguard Gr. 1 Seas	17.5000	WLH
Gaspard, Chad A.	Lifeguard Gr. 1 Seas	16.2500	WLH
Gaspard, Summer P.	Lifeguard Gr. 1 Seas	16.2500	WLH
Hannan, Amelia	Lifeguard Gr.1 Seas	15.5000	WLH
Hannan, Margaret G	Lifeguard Gr. 1 Seas	16.7500	WLH
Hansen, Katherine M	Lifeguard Gr.1 Seas	15.5000	WLH
Healy, Kathleen M.	Lifeguard Gr. 1 Seas	15.5000	WLH
Labarbera , Allison J.	Lifeguard Gr. 1 Seas	16.5000	WLH
LaBarbera, Casey A.	Lifeguard Gr.1 Seas	17.2500	WLH
abarbera, Matthew T	Lifeguard Seasonal	17.7500	WLH
_amoreaux, Emily C.	Lifeguard Gr.1 Seas	18.0000	WLH
McGuire, Helen R.	Lifeguard Gr. 1 Seas	17.5000	WLH
McGuire, Mary C.	Lifeguard Gd 1 Seas	17.0000	WLH
McNelis, Brett W.	Lifeguard Gd 1 Seas	16.0000	WLH
Moore, Carolyn L.	Lifeguard Gr. 1 Seas	17.5000	WLH
Moore, Thomas V	Lifeguard Gr. 1 Seas	16.7500	WLH
durray, James F.	Lifeguard Gr. 1 Seas	16.5000	WLH
leckles, Timothy J.	Lifeguard Gr. 1 Seas	16.2500	WLH
Paladino, Emily G	Lifeguard Gr. 1 Seas	16.7500	WLH
Pompy, Madison D.	Lifeguard Gr.1 Seas	17.0000	WLH
Ridings, Caroline M.	Lifeguard Gd 1 Seas	16.0000	WLH
Soffey, Shannon R.	Lifeguard Gr. 1 Seas	16.5000	WLH
ortorella, Sean D.	Lifeguard Gr. 1 Seas	16.2500	WLH

Ed Cal Add to 1/24/22

2021

	Employee Name	Hourly R	ate
OKE - RECREATION ATTENDANT SEASONAL	Rochford, Thomas	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Blen, Jennifer	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Campo, Patricla	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Rinaldi , Luke	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Sapienza, Maria Pia	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Rudolph, Kieran	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Donovan, William	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Bratichak, Caroline	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Rohr, Maria	\$	12.25
OKE - RECREATION ATTENDANT SEASONAL	Curran, Jake	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Bermiss, Connor	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Minalich, Joseph	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Reardon, Matthew	\$	12.00
OKE- RECREATION ATTENDANT SEASONAL	Reardon, Keith	\$	12.25
OKE - RECREATION ATTENDANT SEASONAL	McHale, Sean	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Lewis, Connor	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Bratichak, Emma	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Cavalli, Francis	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Sullivan, Kelly	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Sapienza, Michael	\$	12,00
OKE - RECREATION ATTENDANT SEASONAL	Fash, Caitlin	\$	12.00
OKE - RECREATION ATTENDANT SEASONAL	Carrano, Daniel	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Clampi, Michael	\$	12,75
OKE - RECREATION ATTENDANT SEASONAL	Dorney, Conor	\$	15,75
OKE - RECREATION ATTENDANT SEASONAL	Callahan, Isalah	\$	12.50
OKE - RECREATION ATTENDANT SEASONAL	Negron, Chrissy	\$	17.25
OKE - RECREATION ATTENDANT SEASONAL	Keane, Natalie	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Reid, Gavin	\$	12.75
OKE - RECREATION ATTENDANT SEASONAL	Curran, Kacie	\$	13.00
OKE - RECREATION ATTENDANT SEASONAL En	nployee Head Count: 33		

- add .25 por hour 2022 - Pase 2022 = 12 hr.