

A regular meeting of the Board of Trustees sitting as the Board of Assessment Review was held on Monday, March 10, 2025 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach
Deputy Mayor Michael Hawxhurst
Trustee Ann Marie Reardon
Trustee Robert Boccio
Village Administrator John Giordano
Village Attorney Thomas Atkinson
Absent: Trustee Michael Habert

BOY SCOUT GOVERNMENT NIGHT Mayor Beach introduced various Boy Scout Troop Leaders in recognition of Boy Scout Government Night. The Scouts presented reports on their respective Village Departments and discussed various agenda items later approved by the Board.

PROCLAMATION – THOMAS DUGGAN The Mayor presented a Proclamation to employee Thomas Duggan for his 46 years of dedicated service with the Lynbrook Library.

CHAMBER OF COMMERCE REPORT Lloyd Chrein of the Chamber of Commerce reported on upcoming events in the Village.

SECOND SESSION It was moved by Trustee Reardon, seconded by Trustee Boccio, to adjourn to the conference room for a continuation of the meeting. Motion carried, all voting “Aye”.

The Board reviewed the 25/26 Tentative budget requests from the Fire Department, Building Department, Library and Court/Clerk office. The Village Administrator advised that the 25/26 Tentative Budget will be filed by March 20, 2025.

PRESENTATION – GREIS PARK ENTRANCE GATEWAY Jon Martin of BJF Planning presented plans for the construction of new entrance gateways for Greis Park at Wilbur Street and Horton Avenue.

ILLEGAL HOUSING NOTICE RES. #[40-2025](#) It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to approve the request from the Building Department to send notification to all owners of non-conforming two-family dwellings of new illegal housing fine amounts. Motion carried, all voting “Aye”.

BUILDING DEPARTMENT SOFTWARE RES. #[41-2025](#) It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to approve the purchase of administrative software from IWORQ for the online permit system for the Building Department at an estimated cost of \$20,000, such expense to be financed by a transfer of said amount from A1990.0444 “Contingency” to A3620.0432 “Computer Costs”. Motion carried, all voting “Aye”.

STAFFING – DEPARTMENT OF PUBLIC WORKS RES. #[42-2025](#) It was moved by Trustee Boccio, seconded by Trustee Reardon, to reserve decision on cancelling medical insurance benefits for a Department of Public Works employee on extended leave without pay. Motion carried, all voting “Aye”.

MINUTES – 02/18/25
RES. #[43-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to accept the Minutes of February 18, 2025 as submitted and place on file. Motion carried, all voting “Aye”.

REQUEST – F.D.– 3/29/25
RES. #[44-2025](#)

It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to grant permission to the Emergency Medical Company to utilize the Fire Department Bus to transport department members to their annual company dinner at the Knights of Columbus Hall in Oceanside on Saturday, March 29, 2025. Motion carried, all voting “Aye”.

REQUEST – F. D. TRAINING – APRIL 5-12-2025
RES.#[45-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon to authorize 10 members of the Lynbrook Fire Department to attend the FDIC 2025 in Indianapolis and use Chief’s vehicle 429-2 and Fire Department Van 426-1 on April 5-12, 2025. Motion carried, all voting “Aye”.

SWIM ACROSS AMERICA – 7/25/25 – GREIS PARK
RES. #[46-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Hawxhurst, to approve the request from Swim Across America for their annual event at the Village Pool on Friday, July 25, 2025. Motion carried, all voting “Aye”.

CONTRACT – FIRE CHIEF VEHICLE
RES. #[47-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to authorize the procurement from NYS OGS Contract – Healey Bros. Ford, of a 2025 Ford F250 pickup truck in the amount of \$56,222.50 to replace a 2017 Ford Expedition used by the Fire Chiefs, such expense to be financed by a transfer from A1990.0444 “Contingency” to A3410.0202 “FD Vehicles”. Motion carried, all voting “Aye”.

CONTRACT –
TELECOMMUNICATIONS SERVICE
– NEW HORIZON
RES. #[48-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to authorize the Mayor to sign an agreement with New Horizon for Central Telecommunication phone and internet services to replace services currently provided by Granite Telecommunications, at a rate of \$1,341 per month. Motion carried, all voting “Aye”.

CONTRACT – 2025 RECITAL -
PHOTOGRAPHER
RES. #[49-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to authorize the Mayor to sign an Agreement to engage dance photographer Stuart Oats for the 2025 Recreation Department Dance Recital event. Motion carried, all voting “Aye”.

CONTRACT – SPRING RECREATION
PROGRAMS – PIONEER SPORTS
RES. #[50-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to authorize the extension of an Agreement with Pioneer Sports to provide various sports programs for the Recreation Department at Greis Park for Spring 2025. Motion carried, all voting “Aye”.

CONTRACT – TOW IMPOUND
STORAGE
RES. #[51-2025](#)

It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to authorize the Mayor to sign an Agreement with North Star Towing to utilize the southern parking area at Greis Park, for temporary storage of overflow vehicles impounded by the police department and request the Village Attorney to include a provision to allow the Village to share in the proceeds of the sale of unclaimed forfeited impound vehicles. Motion carried, all voting “Aye”.

BILLS

It was moved by Trustee Boccio, seconded by Trustee Reardon, that the bills listed on the Abstract of Audited Voucher #10, General Fund - \$386,476.01, Capital Fund - \$223,849.00, Trust & Agency - \$862.83, Electronic Transfer - \$84,826.87, all be paid as soon as same have been duly audited by the majority. Motion carried, all voting “Aye”.

APPOINTMENT – DENISE CACACE
– CLERK TYPIST
RES. #[52-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to appoint Denise Cacace as Clerk Typist in the Village Clerk’s Office pursuant to the terms of the UPSEU Agreement to replace Clerk Typist Florence Maxwell who was appointed Deputy Village Clerk. Motion carried, all voting “Aye.”

STAFFING – KRISTEN NUGENT – PT
CLERK TYPIST
RES.#[53-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to appoint Kristen Nugent as PT Clerk Typist in the Building Department pursuant to the terms of the UPSEU Agreement to replace retired PT Clerk Typist Jeannie Wiater. Motion carried, all voting “Aye”.

STAFFING – SENIOR ACCOUNT
CLERK – KRISLYN ROBERTS
RES. #[54-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to modify resolution #35-2025 of February 18, 2025 to adjust the annual wage of Senior Account Clerk Krislyn Roberts effective June 1, 2025 to read \$82,500, which includes the June 1 UPSEU annual adjustment. Motion carried, all voting “Aye”.

ADJOURNMENT

It was moved by Trustee Boccio, seconded by Trustee Reardon, to close the meeting at 10:07 PM. Motion carried, all voting “Aye”.