

A regular meeting of the Board of Trustees was held on Monday, July 14, 2025 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach
Deputy Mayor Michael Hawxhurst
Trustee Ann Marie Reardon
Trustee Robert Boccio
Trustee Michael Habert
Village Administrator John Giordano
Village Attorney Thomas Atkinson

MINUTES – 6/16/25
RES.#[162-2025](#)

It was moved by Trustee Habert, seconded by Trustee Reardon, to accept the Minutes of June 16, 2025 and place on file. Motion carried, all voting “Aye”.

CHAMBER OF
COMMERCE

Eric Donaldson, Board Member of the Chamber of Commerce reported on the status of various Chamber activities.

FIRE DEPARTMENT
REPORT

Chief Murphy reported on various Fire Department activities.

PROCLAMATION – FIRE
DEPARTMENT

The Mayor presented Proclamations to Ex-Captain Joseph Lucchese, Captain Leo Cacciatore, Lieutenant Maria Cacciatore, Ex-Captain Jim Byrne, Ex-Captain Cathy Bien, Jaden Riera, Alyssa Cacciatore and Chief Clayton Murphy for their skillful and quick aided case response on May 5, 2025 which averted a loss of life.

REQUEST – BASELINE –
VILLAGE HALL – 9/2/25
RES. #[163-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to approve the request from Baseline Health to use the Village Hall parking lot to administer voluntary health exams for Village Hall employees on Tuesday, September 2, 2025 from the Mobile Van and to use the Court Room on August 14, 2025 for enrollment. Motion carried, all voting “Aye”.

REQUEST – TITANS –
GREIS PARK – BANNERS
RES. #[164-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Habert, to approve the installation of 4 temporary banners by Lynbrook Titans to be displayed on the inside fence of the Greis Park turf field for the duration of the 2025 football season and waive any fees. Motion carried, all voting “Aye”.

REQUEST – TITANS –
8/21/25
RES. #[165-2025](#)

It was moved by Trustee Reardon, seconded by Deputy Mayor Hawxhurst, to approve the request from the Lynbrook Titans to use the Greis Park turf field for their Annual Water Balloon Fight on Thursday, August 21, 2025 from 7:45pm to 8:15pm. Motion carried, all voting “Aye”.

HVAC PROJECT – V. H.
BOILER REPLACEMENT
RES. #[166-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve the separate procurement of Material, Labor, Removal, and for Installation of a new central heating Boiler to replace the inoperable Boiler in Village Hall, and receive bids as necessary. Motion carried, all voting “Aye”.

REQUEST – TITANS – 9/5/25 RES. # 167-2025	It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to approve the request from the Lynbrook Titans to use Greis Park for their Annual Pep Rally and Bonfire on Friday, September 5, 2025 from 5:00pm – 8:00pm. Motion carried, all voting “Aye”.				
HVAC PROJECT – FIRE HEADQUARTERS RES. # 168-2025	It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Habert, to authorize the Mayor to sign a contract with Carefree for the installation of split HVAC system to facilitate the request for additional air conditioning for the computer room and office in Fire Headquarters at a cost of \$8,000. Motion carried, all voting “Aye”.				
SEVERANCE PAYOUT – S. HONEGHAN- HARRISON RES. # 169-2025	It was moved by Trustee Habert, seconded by Trustee Boccio, to approve a severance payout for Police Communications Operator Sabrina Honeghan-Harrison due to her resignation effective July 6, 2025. Motion carried, all voting “Aye”.				
SEVERANCE PAYOUT – N. MOSKOWITZ RES. # 170-2025	It was moved by Trustee Habert, seconded by Trustee Boccio, to approve a severance payout for Neighborhood Aide Part Time Nathan Moskowitz due to his resignation effective June 20, 2025. Motion carried, all voting “Aye”.				
STAFFING – K. MATTHEWS – DPW RES. # 171-2025	It was moved by Trustee Reardon, seconded by Trustee Habert to appoint Part-time Typist Clerk Keri Matthews as Full-time Typist Clerk in the Department of Public Works to replace Typist Clerk Lynn Malatestinic who retired December 2024. Motion carried, all voting “Aye.”				
STAFFING – L. KATZ - VILLAGE HALL RES. # 172-2025	It was moved by Trustee Reardon, seconded by Trustee Habert to appoint Lisa Katz as Part-time Typist Clerk at a rate of \$20 per hour for the Village Clerk’s office pursuant to the terms of the UPSEU Agreement to replace Part-time Typist Clerk Keri Matthews who accepted a full-time position in the Department of Public Works. Motion carried, all voting “Aye.”				
STAFFING – 2025 SEASONAL – RECREATION RES. # 173-2025	<div>It was moved by Trustee Boccio, seconded by Deputy Mayor Hawxhurst, to hire the following for the Summer 2025 season for the Recreation Department in accordance with the Seasonal Wage Policy:</div> <table><tr><td>Daniel Carrano</td><td>Lifeguard Grade 1</td></tr><tr><td>Melanie Proper</td><td>Lifeguard Grade 1</td></tr></table> <div>Motion carried, all voting “Aye”.</div>	Daniel Carrano	Lifeguard Grade 1	Melanie Proper	Lifeguard Grade 1
Daniel Carrano	Lifeguard Grade 1				
Melanie Proper	Lifeguard Grade 1				
AUTHORIZATION – GRANT APPLICATION – P.D. RES. # 174-2025	It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to authorize the Mayor to sign a grant application to the Federal Department of Justice COPs Hiring Program. Motion carried, all voting “Aye”.				
AUTHORIZATION – S.C.A.R. RENEWAL AGREEMENT RES. # 175-2025	It was moved by Trustee Boccio, seconded by Trustee Habert, to authorize the Mayor to sign the Small Claim Assessment Review renewal agreement expiring May 31, 2026 with Standard Valuation Services. Motion carried, all voting “Aye”.				

AUTHORIZATION –
LYNBROOK TV TECH –
T. STASZAK
RES. #[176-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Habert, to authorize the Mayor to sign a contract expiring May 31, 2026 to engage Tyler Staszek as a Lynbrook TV Technician at a rate of \$16.50 per hour and \$75 per event. Motion carried, all voting “Aye”.

AUTHORIZATION –
RENEWAL - DISPOSAL
OF RECYCLABLES
RES. #[177-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon to authorize a contractual 1-year extension with Omni Recycling for the disposal of recyclables with a CPI increase of 3% beginning August 1, 2025. Motion carried, all voting “Aye”.

TEMPORARY TRANSFER
OF FUNDS
RES. #[178-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Reardon, to ratify the following Temporary Transfer of Funds from the General Fund to the Capital Fund, and approve a transfer from the Capital Fund back to the General Fund upon receipt of the following Police Department Grants:

NYS Byrne JAG BJ24-1009	\$220,000
NYS LET 24/25	\$ 20,000
FY '24 COPS TEP	\$406,000
NYS Archives 0580250967	\$ 75,000

Motion carried, all voting “Aye”.

TRANSFER OF FUNDS
RES. #[179-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to authorize payment to Oceanside Steel and approve a budget transfer in the amount of \$26,000 for F.D. Training Tower Repair from A1990.0444 “Contingency” to A3410.0458, “F.D. Building Maintenance” in affiliation with the agreement with the Village of Valley Stream. Motion carried, all voting “Aye”.

BILLS

It was moved by Trustee Habert, seconded by Trustee Reardon, that the bills listed on the Abstract of Audited Voucher #2, General Fund - \$1,207,013.45, Capital Fund – \$250,291.89, Trust and Agency - \$12,220.50, Community Development - \$400.00, Electronic Transfer - \$153,436.65, all be paid as soon as same have been duly audited by the majority. Motion carried, all voting “Aye”.

GOOD AND WELFARE

SECOND SESSION

The Mayor made a motion to continue the meeting in the Conference Room and invited all those present. Motion carried, all voting “Aye”.

STAFFING – 2025
SEASONAL DPW
RES. #[180-2025](#)

It was moved by Trustee Habert, seconded by Trustee Reardon, to hire Brian Koerner as 2025 Summer Seasonal laborer for the Department of Public Works. Motion carried, all voting “Aye”.

AUTHORIZATION –
RES. #[181-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to authorize the Mayor to sign contracts expiring May 31, 2026 with Megan Bosner, Amy Coonan, and Ericka Brie as Children’s Aerobics Instructors for the Recreation Department. Motion carried, all voting “Aye”.

REQUEST –
RECREATION
INSTRUCTORS – ELIA
DEBLASIO & ELIA
DEBLASIO III
RES. #[182-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Habert, to approve a request from Recreation Supervisor Antonia Marchese to authorize the Mayor to sign contracts with Elia DeBlasio Sr. and Elia DeBlasio III for conducting Physical Fitness classes for special needs individuals at the Lybrook Recreation Center subject to adequate enrollment of a number of registrations. Motion carried, all voting “Aye”.

REQUEST – ILLEGAL
HOUSING
RES. #[183-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Habert, to approve the request from Brian Stanton, Superintendent of Buildings, for an increase of five (5) hours weekly for each Illegal Housing Investigator to improve the efficiency of their program. Motion carried, all voting “Aye”.

CHANGE ORDER NO. 1 –
LIBRARY PARKING LOT
RES. #[184-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve Change Order No. 1 with Valente Contracting to repave the Library Parking Lot at a cost of \$66,560 pursuant to their 2025 Road Improvement contract, 45% of such expense to be financed by a NYS Library Grant, and the remaining from the “Reserve for Repair – Library” account, and to authorize a temporary transfer of funds from the Library Fund to finance the grant portion of this expense, and reimburse back to the Library Fund upon receipt of said grant. Motion carried, all voting “Aye”.

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Habert, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting “Aye”.

OFFICE VISITING
HOURS
RES. #[185-2025](#)

It was moved by Trustee Habert, seconded by Trustee Boccio, to table a request to amend the public visiting hours for a 6-month trial basis as follows:

DPW – Change Staff Office hours from 8am-4pm to 7am-3pm
Village Hall – Change visiting hours from 8am-4pm to 8am-3:45pm

Motion carried, all voting “Aye”.

AUTHORIZATION –
VILLAGE CLERK’S
OFFICE
RES. #[186-2025](#)

It was moved by Trustee Reardon, seconded by Trustee Habert, to authorize the Village Clerk’s office to process at their discretion miscellaneous in person applications submitted after 3:45PM, the next day. Motion carried, all voting “Aye”.

REQUEST – POOL
SUPERVISOR – C.
DORNEY
RES. #[187-2025](#)

It was moved by Trustee Reardon, seconded by Deputy Mayor Hawxhurst, to approve the recommendation from Keith Bonomo, Park Supervisor, to increase the salary for Pool Supervisor Conor Dorney to \$23 per hour. Motion carried, all voting “Aye”.

VEHICLE & TRAFFIC –
STOP SIGN REQUEST
RES. #[188-2025](#)

It was moved by Trustee Boccio, seconded by Trustee Habert, to amend Section 240-11 of the Village Vehicle and Traffic Code to change the Yield intersection for eastbound Summit Avenue at Nieman Place to a Stop Intersection by erecting a Stop Sign. Motion carried, all voting “Aye”.

LIRR COMMUTER
PARKING AGREEMENT
RES. #[189-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to table consideration to increase the Commuter and Commercial Parking permit rates in LIRR Lots A-F and in the Village lots. Motion carried, all voting “Aye”.

REQUEST – GREIS PARK
– PICNIC - 8/3/25
RES. #[190-2025](#)

It was moved by Trustee Habert, seconded by Trustee Boccio, to deny the request from Monarch Jiu Jitsu of Malverne to use the Greis Park Picnic grounds on Sunday, August 3, 2025. Motion carried, all voting “Aye”.

REQUEST – TITANS
CARNIVAL – 2026-2028
RES.#[191-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to table a request from the Lynbrook Titans Football to hold their annual Carnival each July 4th week for 3 years, 2026-2028. Motion carried, all voting “Aye”.

AUTHORIZATION–
SCHOOL DISTRICT
AGREEMENT – POOL
RES.#[192-2025](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to renew a contract with the Herricks School District to utilize the Village Pool. Motion carried, all voting “Aye”.

ADJOURNMENT

It was moved by Trustee Habert, seconded by Trustee Reardon, to adjourn the meeting at 10:35 PM. Motion carried, all voting “Aye”.