

A regular meeting of the Board of Trustees was held on Monday, August 19, 2024 at 7:00 P.M. in the Village Hall:

Present: Mayor Alan C. Beach  
Deputy Mayor Michael Hawxhurst  
Trustee Ann Marie Reardon  
Trustee Robert Boccio  
Trustee Michael Habert  
Village Administrator John Giordano  
Village Attorney Thomas Atkinson

MINUTES – 7/22/24  
RES.#[191-2024](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to accept the Minutes of July 22, 2024 as submitted and place on file. Motion carried, all voting “Aye”.

PROCLAMATION – BARBARA RUBENSTEIN

The Mayor congratulated School Crossing Guard Barbara Rubinstein on her retirement and thanked her for her dedication and 34 years of service to the Village of Lynbrook. Congressman Anthony D’Esposito and Assemblyman Brian Curran presented her with proclamations.

CHAMBER OF COMMERCE REPORT

Llyod Chrein, member of the Chamber of Commerce, updated the Board on Chamber activities.

MAYOR’S 2024 GOLF OUTING COMMITTEE

Jeff Greenfield, Chairman of the Mayor’s Golf Outing reported that the Outing, held on Monday, August 12, 2024 at the Inwood Country Club, was a great success.

SET DATE – BOARD OF TRUSTEE MEETINGS FALL 2024  
RES.#[192-2024](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to set the dates of the upcoming Village Board of Trustee Meetings as follows at 7:00 PM:

October 21, 2024  
November 18, 2024  
December 16, 2024

Motion carried, all voting “Aye”.

REQUEST – OKTOBERFEST – 9/28/2024  
RES.#[193-2024](#)

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to set the date of Saturday, September 28, 2024 from 3PM – 8PM for the Village’s Oktoberfest Event at Greis Park, with a rain date of October 19, 2024. Motion carried, all voting “Aye”.

STAFFING – RECREATION – E.MC COOL  
RES.#[194-2024](#)

It was moved by Trustee Reardon, seconded by Trustee Boccio, to hire “Seasonal Recreation Attendant” Erin McCool as a “Recreation Specialist – Gymnastics” provisional at \$20 per hour, up to 29 ½ hours weekly. Motion carried, all voting “Aye”.

STAFFING – RECREATION – PART-TIME  
RES.#[195-2024](#)

It was moved by Trustee Boccio, seconded by Trustee Habert, to approve the hiring of the following “Part-time Recreation Attendants” at \$16 per hour, up to 10 hours weekly:

Sofia Michelakos  
Jillian Weston

Motion carried, all voting “Aye”.

STAFFING – RECREATION – F.  
MARCHESE  
RECREATION DANCE  
RECITAL – JUNE 7-8, 2025  
**RES.#196-2024**

It was moved by Trustee Reardon, seconded by Trustee Habert, to approve the request to replace the Children’s Art instructor Tanya Minoud, who resigned, with Francesca Marchese at the same rate of \$60 per class. Motion carried, all voting “Aye”. It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to authorize the Mayor to sign an Agreement with Malverne Union Free School District for the use of their Howard T. Herber auditorium on June 7-8, 2025 for the Lynbrook Recreation Department’s 2025 Dance Recital. Motion carried, all voting “Aye”.

SEVERANCE PAYOUT –  
SALVATORE PANDALIANO  
**RES.#197-2024**

It was moved by Trustee Habert, seconded by Trustee Boccio, to approve a severance payout for Salvatore Pandaliano, Maintenance Supervisor in the Department of Public Works due to his retirement after 31 years of service to the Village effective August 9, 2024. Motion carried, all voting “Aye”.

SEVERANCE PAYOUT –  
JEFFREY FARRELL  
**RES.#198-2024**

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve a severance payout for Park Attendant Part-Time Jeffrey Farrell due to his resignation effective June 9, 2024. Motion carried, all voting “Aye”.

PUBLIC HEARING – SPECIAL  
USE – 831 SUNRISE HIGHWAY  
– 8/19/24  
**RES.#199-2024**

It was moved by Trustee Reardon, seconded by Trustee Habert, to open a Public Hearing at 7:20 PM to consider an application for a Special Use Permit from 831 Sunrise LLC to use their basement area for underground parking at 831 Sunrise Highway for a new medical facility. Albert D’Agostino Esq. representing the applicant advised that the property is an existing vacant retail tile store which will be altered to a professional medical office, and the existing basement is proposed for 17 additional parking spaces, yielding 71 spaces on site, which will also provide for parking for the existing Starbucks coffee shop on the same lot.

Barry Nelson of Nelson and Pope, representing the applicant, presented aerial photos of the site and discussed former uses of the property, and existing conditions. Mr. Nelson added that the proposed use would enhance the character of the area; existing taxes to school, general and Village is \$211,000, and utilizing the basement for parking would have no negative impact on the environment nor surrounding residential neighborhood. Mr. Nelson further advised that except for the northern front side, there would be no change to the building exterior: the existing west side loading dock would be used as a gated parking garage entrance, and a sign for Starbucks would be relocated.

Mr. D’Agostino added that the building would be occupied by United Healthcare for administrative and non-surgical medical treatments and operate from 8 AM to 6 PM, have reserved parking for staff, security cameras, and fire sprinklers in the garage.

Ethan Schukoske of Atlantic Traffic & Design, representing the applicant, reported in summary that for the amount of square footage of the building and that of the existing Starbucks, they project that the proposed parking can accommodate peak demands for both uses. He further indicated that he will provide additional

information of grand total practitioners and other staffing, as well as types of practitioners, and maximum number of patients at any given time, as requested by the Board.

PUBLIC HEARING – SPECIAL  
USE – 831 SUNRISE HIGHWAY  
– 8/19/24 CONT'D

The Mayor asked if anyone had any comments. The following individuals commented:

Jeff Greenfield 112 Merrick Rd, Chairman Nassau County Planning Commission(recused)

Christian Georgoulas 17 Norman Street

Mr. D’Agostino added that the applicant would not apply to the Industrial Development Agency for a Payment in Lieu of Taxes.

After no further discussion, it was moved by Mayor Beach, seconded by Deputy Mayor Hawxhurst, to adjourn the public hearing at 8:20 PM and to continue the Hearing on September 23, 2024 at 7 PM. Motion carried, all voting “Aye”.

DISPOSITION OF SURPLUS  
FURNITURE  
RES.#200-2024

It was moved by Trustee Habert, seconded by Trustee Reardon, to approve the disposition of the following previously used 5 children’s tables and 25 mini chairs that are no longer being utilized by the Recreation Department. Motion carried, all voting “Aye”.

DISPOSITION OF RECORDS  
RES.#201-2024

It was moved by Trustee Boccio, seconded by Trustee Reardon, to approve the disposition of the attached records (see exhibit “A”) in accordance with the LGS-01 Records Retention Schedule. Motion carried, all voting “Aye”.

DISPOSITION OF F.D.  
SURPLUS COMPUTERS  
RES.#202-2024

It was moved by Trustee Reardon, seconded by Trustee Habert, to approve of the disposition of obsolete Fire Department computer equipment (exhibit “B”) as e-waste. Motion carried, all voting “Aye”.

AUTHORIZATION - ROAD  
REPAIRS  
RES.#203-2024

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to authorize the use of CHIPS funds to improve storm drainage at the following locations:

Stevenson St & Highland Blvd

Blossom Heath Ave between Winter St & Sherman St

Sylvester Pl @ Clark Ave

Harvard Ave & Vassar Pl

Wyoming Ave & Sunrise Hwy

and authorize Robustello & Son to complete said repairs under their existing requirements contract at an estimated cost of \$45,220. Motion carried, all voting “Aye”. It was moved by Trustee Habert, seconded by Trustee Reardon, that the Board of Trustees declares itself as Lead Agency and that a Negative Declaration be issued for this action as it has no significant adverse impact on the environment pursuant to the New York State Environmental Quality Review Act. Motion carried, all voting “Aye”.

DEMOLITION PERMIT – 161 UNION AVE RES.# <u>204-2024</u>	It was moved by Trustee Reardon, seconded by Trustee Boccio, to approve the request for a demolition permit for 161 Union LLC to remove the existing restaurant at 161 Union Avenue to accommodate the construction of a new a sixteen (16)unit condominium residence. Motion carried, all voting “Aye”.
BILLS	It was moved by Trustee Boccio, seconded by Trustee Reardon, that the bills listed on the Abstract of Audited Voucher #3, General Fund - \$1,378.930.74, Capital Fund - \$8,396.00, Trust & Agency - \$300.00, Electronic Transfer - \$173,784.35, all be paid as soon as same have been duly audited by the majority. Motion carried, all voting “Aye”.
GOOD AND WELFARE  REQUEST – ST. JOHN’S HARVEST FESTIVAL – 9/28/24 RES.# <u>205-2024</u>	It was moved Trustee Boccio, seconded by Trustee Reardon, to grant permission to St John Incarnation Lutheran Church to hold their annual Harvest Festival at 13 Blake Ave on Saturday, September 28, 2024 from 11AM – 3PM and permit them to erect a temporary sign facing Peninsula Blvd and Merrick Rd and waive the corresponding fees. Motion carried, all voting “Aye”.
PRESENTATION – SAM DASNY GRANT- B. CURRAN	Assemblyman Brian Curran presented a ceremonial \$75,000 check in reference to the SAM-DASNY Grant for a Pool Shade Structure.
SECOND SESSION	It was moved by Trustee Reardon, seconded by Trustee Boccio, to adjourn to the conference room for a continuation of the meeting. Motion carried, all voting “Aye”.
APPOINTMENT – NICOLE GRAY – ACCOUNT CLERK RES.# <u>206-2024</u>	It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to appoint Nicole Gray as Account Clerk in the Village Clerk’s Office pursuant to the terms of the UPSEU Agreement to replace Clerk Typist Florence Maxwell who was appointed Deputy Village Clerk. Motion carried, all voting “Aye.”
PROPOSED LOCAL LAWS RES.# <u>207-2024</u>	It was moved by Trustee Reardon, seconded by Trustee Boccio, to table the discussion on a proposed local law to restrict parking of boats and other items in front of the front building lines. Motion carried, all voting “Aye”.
PROPOSED LOCAL LAW RES.# <u>208-2024</u>	It was moved by Trustee Boccio, seconded by Trustee Habert, to direct the Village Attorney to prepare a proposed local law to amend Section 252-55N of the Village Code to require front yard setback areas to have permeable surfaces. Motion carried, all voting “Aye”.
MALVERNE SCHOOL DISTRICT ROAD RACE – SUNDAY, OCT 20, 2024 RES.# <u>209-2024</u>	It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Reardon, to approve the request from Malverne Education & Fitness Foundation for their annual 5K run on Sunday, October 20, 2024 that uses various Lynbrook Village roads as approved by the Police Chief Paladino. Motion carried, all voting “Aye”.

REQUEST – FIRE  
DEPARTMENT – 9/14/24  
RES.#210-2024

It was moved by Deputy Mayor Hawxhurst, seconded by Trustee Boccio, to grant permission to the Lynbrook Fire Department to participate in a parade in Brewster, N.Y. on Saturday, September 14, 2024 and utilize units Engine 422, Fire Police Van 426-1 and Chiefs vehicle. Motion carried, all voting “Aye”.

ADJOURNMENT

It was moved by Trustee Habert, seconded by Trustee Reardon, to adjourn the meeting at 10:55 PM. Motion carried, all voting “Aye”.

## Files Destroyed 2024

- 2013 Taxes
- 2016 Daily Tax Receipts Registers
- 2016/2017 Payroll Reports
- Accounts Payable A 6/1/15 – 5/31/16
- Accounts Payable A 2016-2017
- Accounts Payable B-Cos 2016-2017
- Accounts Payable B-CI 6/1/15 – 5/31/16
- Accounts Payable Cm-Fi 6/1/15 – 5/31/16
- Accounts Payable Fi-Hen 6/1/15 – 5/31/16
- Accounts Payable Fiv 2016-2017
- Accounts Payable Flu-Jum 6/1/15 – 5/31/16
- Accounts Payable Her-L 6/1/15 – 5/31/16
- Accounts Payable J-Ver 2016-2017
- Accounts Payable J-Z 6/1/15 – 5/31/16
- Accounts Payable K-Mil 2016-2017
- Accounts Payable Min-Pil 6/1/15 – 5/31/16
- Accounts Payable M-Ne 6/1/15 – 5/31/16
- Accounts Payable Ne-Q 6/1/15-5/31/16
- Accounts Payable Pla-Sha 6/1/15 – 5/31/16
- Accounts Payable Ver-Zol 2016-2017
- AD Tickets A-Z 2018
- Cash Receipts June '08 – Aug. '08
- Cash Receipts Nov '08 – March '09
- Cash Receipts Sep. '08 – Nov. '08
- Closed Parking April – May 2018
- Closed Parking Judge's Ruling 2018
- Daily Tax Receipts Registers 6/16-5/17

APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:

8/19/24

- Disposed Parking Tickets 2015
- Disposed Tickets 2018 A-K
- Disposed Tickets A-Z Feb. 2018
- Disposed Tickets A-Z July 2018
- Disposed Tickets A-K June 2018
- Disposed Tickets A-L June 2018
- Disposed Tickets A-K March 2018
- Disposed Tickets A-L May 2018
- Disposed Tickets A-K Nov. 2015
- Disposed Tickets A-K Aug. 2015
- Disposed Tickets May 2018 A-L
- Disposed Tickets May M-Z
- Disposed Tickets Oct. 2018
- Disposed Tickets Nov. 2018 A-K
- Disposed Tickets Nov. 2018 L-Z
- Disposed Tickets Sept. 2018 A-Z
- General Receipts 11/1/16-3/20/17
- General Receipts 3/21/17-5/31/17
- General Receipts 6/1/16-10/31/16
- General Receipts Mar. 2016 – May 2016
- General Receipts Oct. 2015 – Feb. 2016
- July & Aug. 2018 Closed Parking
- Judgements Closed 2016-Jan. 2018
- Payroll Journal Entries 6/2017 – 11/2018
- Payroll Transaction Edit Listing 2005; Direct Deposit Reports 2007; P/R reports 2007
- Receipt Books 7/17/16

**John Giordano**

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**From:** Chiefbien@lynbrookfd.org  
**Sent:** Tuesday, July 23, 2024 2:57 PM  
**To:** John Giordano  
**Subject:** FD surplus equipment  
**Attachments:** Computer Equip Disposal 04 05 2024.xlsx

John,

Attached is a list of computer equipment which is no longer serviceable from the Fire Department. We would recommend disposing this equipment through proper channels.

Scott

*2014 - 2017 items*

Sent from my iPhone

APPROVED BY RESOLUTION OF  
BOARD OF TRUSTEES:

8/19/24





Lynbrook Fire Department  
Computer Equipment Disposal

22	4/5/2024	Lenovo CPU	1S10AL0009USMG0005DP	NO DATE	NO LONGER SERVICEABLE
23	4/5/2024	Panasonic cf-20	7HKKA3815	NO DATE	NO LONGER SERVICEABLE
24	4/5/2024	Panasonic cf-20	7HKKA48145	NO DATE	NO LONGER SERVICEABLE
25	4/5/2024	ID Card Printer	E240657	NO DATE	NO LONGER SERVICEABLE
26	4/5/2024	BROTHER HL3070CW	U62234H9J160534	NO DATE	NO LONGER SERVICEABLE
27	4/5/2024	DELL 2350	FBML6N1	NO DATE	NO LONGER SERVICEABLE
28	4/5/2024	DELL 2350	5LTVSS1	NO DATE	NO LONGER SERVICEABLE
29	4/5/2024	IPAD	F6PX400GG5WQ	NO DATE	NO LONGER SERVICEABLE
30	4/5/2024	IPAD	F6QWC00SG5WQ	NO DATE	NO LONGER SERVICEABLE
31	4/5/2024	IPAD	3.58849E+14	NO DATE	NO LONGER SERVICEABLE
32	4/5/2024	IPAD	3.5207E+14	NO DATE	NO LONGER SERVICEABLE
33	4/5/2024	IPAD	3.58849E+14	NO DATE	NO LONGER SERVICEABLE
34	4/5/2024	IPAD	3.588490577	NO DATE	NO LONGER SERVICEABLE
35	4/5/2024	IPAD	3.588490577	NO DATE	NO LONGER SERVICEABLE

7/24/2024

Computer Equip Disposal 04 05 2024 (002)]



Lynbrook Fire Department  
Computer Equipment Disposal

DATE		DESCRIPTION	Serial #	Manufactures Date	REASON
1	4/5/2024	WatchGuard	70A6-0EBD0-BFE3	NO DATE	NO LONGER SERVICEABLE
2	4/5/2024	WatchGuard	70A60EBEE=C823	NO DATE	NO LONGER SERVICEABLE
3	4/5/2024	WatchGuard	70A60CAE2-6693	NO DATE	NO LONGER SERVICEABLE
4	4/5/2024	WatchGuard	70A60EC1B-CA14	NO DATE	NO LONGER SERVICEABLE
5	4/5/2024	WatchGuard	70A60EBD4-7CE2	NO DATE	NO LONGER SERVICEABLE
6	4/5/2024	WatchGuard	70A60EBD2-7E62	NO DATE	NO LONGER SERVICEABLE
7	4/5/2024	WatchGuard	70740A262-1050	NO DATE	NO LONGER SERVICEABLE
8	4/5/2024	WatchGuard	707409CF5-A97C	NO DATE	NO LONGER SERVICEABLE
9	4/5/2024	WatchGuard	70740A450-2031	NO DATE	NO LONGER SERVICEABLE
10	4/5/2024	WatchGuard	70740A26E-3610	NO DATE	NO LONGER SERVICEABLE
11	4/5/2024	WatchGuard	70740A27A-6510	NO DATE	NO LONGER SERVICEABLE
12	4/5/2024	WatchGuard	908657799-EC60	NO DATE	NO LONGER SERVICEABLE
13	4/5/2024	WatchGuard	70740A242-7051	NO DATE	NO LONGER SERVICEABLE
14	4/5/2024	Lenovo CPU	MJOE4380	NO DATE	NO LONGER SERVICEABLE
15	4/5/2024	Lenovo CPU	MJ098D2Y	NO DATE	NO LONGER SERVICEABLE
16	4/5/2024	Lenovo SERVER	MJ03FAW1	8/1/2008	NO LONGER SERVICEABLE
17	4/5/2024	lenovo CPU	8G4HXQ1	NO DATE	NO LONGER SERVICEABLE
18	4/5/2024	DELL SERVER	206FC51	NO DATE	NO LONGER SERVICEABLE
19	4/5/2024	NetGear 4 port POE	1DL187360197A	8/1/2008	NO LONGER SERVICEABLE
20	4/5/2024	Linksys Router	MO900H800188	NO DATE	NO LONGER SERVICEABLE
21	4/5/2024	Linksys Router	MO900HB802869	NO DATE	NO LONGER SERVICEABLE

7/24/2024

Computer Equip Disposal 04 05 2024 (002)]